



## Waste Contractors and Recyclers Association of NSW

PO Box 6643 Wetherill Park BC NSW 2164

Phone: 02 9604 7206 Fax: 02 9604 7256

Email: memberservices@wcra.com.au Website: www.wcra.com.au

ABN: 72 805 135 472

### HELPING BUSINESS TO RECYCLE

**A training workshop for both Councils and the Waste/Recycling Collection Industry 2014**

## ENROLMENT FORM

**A brief workshop outline is provided at the back of this form.  
These workshops will commence at 9:45am and conclude at 4:15pm  
Coffee/tea on arrival and lunch will be provided**

DATE	LOCATION	NO. OF ATTENDEES
Friday, 2 May 2014	Western Sydney	
Friday, 9 May 2014	Coffs Harbour	

**Cost:** \$99 per person (includes GST) - payment is strictly by cheque or credit card at the time of your booking.

**How to book:** Complete the table above indicating the number of attendees and the details below and return to the WCRA office with your payment by post (PO Box 6643, Wetherill Park BC NSW 2164) by fax 02 9604 7256 or email to memberservices@wcra.com.au. There will be a maximum of 25 places at each workshop location. Please note that bookings will not be guaranteed without up-front payment of the fee.

**Confirmation:** An email will be sent to registered attendees confirming the specific venue details in the lead up to each Workshop.

Organisation			
Address			
Contact Person		Contact Phone	
Name(s) of Attendee(s)	1.	2.	3.
E Mail Addresses			
Total Amount	\$	Cheque ( <input type="checkbox"/> ) Credit Card ( <input type="checkbox"/> ) (Please tick)	
Credit Card	Visa ( <input type="checkbox"/> )            Master Card ( <input type="checkbox"/> )            Bankcard ( <input type="checkbox"/> )            Amex ( <input type="checkbox"/> )            (Please tick)		
Credit Card Name			
Credit Card Number		Expiry Date	
Signature			

*Where the total value of the amount is less than \$1,000 this booking form becomes a **Tax Invoice** for GST purposes upon completion and payment. Please photocopy and maintain for your records*



## Waste Contractors and Recyclers Association of NSW

PO Box 6643 Wetherill Park BC NSW 2164

Phone: 02 9604 7206 Fax: 02 9604 7256

Email: [memberservices@wcra.com.au](mailto:memberservices@wcra.com.au) Website: [www.wcra.com.au](http://www.wcra.com.au)

ABN: 72 805 135 472

### HELPING BUSINESS TO RECYCLE

#### A training workshop for Councils and the Waste/Recycling Collection Industry

The Waste Contractors & Recyclers Association of NSW (WCRA) and the NSW EPA are pleased to deliver the Helping Business Recycle Workshops. These workshops will provide waste/recycling industry sales staff and Council officers with the right tools to assist their business clients to reduce waste and recycle more. Participants will be introduced to Bin Trim, a new EPA program designed to assist businesses to start wasting less and saving more. There will also be opportunity to talk with waste industry professionals and NSW EPA staff.

#### Learning outcomes

**After attending this training session it is expected that participants will be able to:**

- Assist a business to do a visual waste assessment using Bin Trim
- Assist a business to develop an action plan to reduce waste and increase recycling using Bin Trim
- Support a business to introduce new recycling services including advice on equipment, services and staff engagement
- Monitor and review progress being made by a business owner to reduce waste and increase recycling

#### The workshop content will cover information such as:

- Waste policy and resource recovery legislation
- The commercial & industrial waste stream
- Common resource recovery barriers and drivers for small and medium businesses
- Introduction to and training in the use of the Bin Trim tool
- Waste reduction and recycling for small to medium businesses
- Waste reduction and recycling options for each industry sector
- Waste reduction and recycling options for a variety of waste materials
- Best Practise Resource Recovery case studies
- An overview of how materials are recycled
- Support Resources – including a copy of the Bin Trim tool and fact sheets

**Workshop material:** Each participant will be provided with a manual and Bin Trim resources to help you support your business customers to waste less and recycle more.

**Note:** Attendees are encouraged to bring their own laptop pre-loaded with Microsoft Excel (2003, 2007 or 2010). Please note that the Bin Trim Tool will not work on MAC hardware applications.

**Who should attend?** Waste Management & Recycling Industry staff with responsibility for waste/recycling sales, operations and business education; Local Government staff with responsibility for resource recovery policy and programs, business waste education and business waste collection services.

**Presenter/s:** Tony Khoury, Executive Director, Waste Contractors & Recyclers Association of NSW  
Lee Smith, Principal Consultant, Möbius Environmental

**Enrolment fee:** \$99 (includes GST)

**How to Enrol:** Workshop dates & locations are provided on the previous page please complete the applicant details and send it with your fee to WCRA.



*Development of these workshops has been supported by the  
NSW Environment Protection Authority (NSW EPA)*

