

No-Brainer Checklist



Are you only just beginning your war on waste in the workplace and don't know where to start? Here are some simple steps to ensure you're not missing out on the easy ways to reduce waste and lower costs.

Organisation /
Department Name

Start small and free

Introduce one of the free recycling programs workplaces can sign up to:



PRINTER CARTRIDGES

register for a **Cartridges 4 Planet Ark** collection box



MOBILE PHONES

register for a **MobileMuster** collection unit



MAIL SACHELS AND COFFEE PODS

sign up with **TerraCycle** for free recycling programs



E-WASTE LIKE TVS AND COMPUTERS

call **TechCollect** on 1300 229 837 to see if your small business qualifies for a free pick-up

Send the right signs

Signs with photos that are strategically placed work best:



Download **free signage** for printing from BusinessRecycling.com.au

Place signage above and on the bin

Buy it back



Unless you're buying products made from recycled materials, you're not fully recycling!

Buy Planet Ark 100% Australian Recycled **Paper**



Buy Planet Ark endorsed 100% recycled **Naturale** Toilet Tissue and Paper Towels

Find out more



Recycle more and keep fighting the war on waste by using all the tools from our new resource.

Check out the **War on Waste Toolkit for Business**